

To: _____

RETURN AUTHORIZATION REQUEST FORM

Please fill in and fax back to (973)857-0607 to receive your RA#

***NOTE: Return Authorization Number will NOT be issued unless a Repair Purchase Order Number showing the repair cost of the item is provided to Digital Design Inc. Warranty status will be determined after receipt of the item(s) at DDI.**

Return Authorization Number MUST appear on outside of box of all returned goods

DISCLAIMER

**Digital Design Inc is not liable for any equipment that is not mentioned on this form.
*** Ink Jet cartridges returned will be electrically tested upon receipt. Any and all received cartridges passing electrical test will be returned to the sender and deemed un-repairable due to improper maintenance procedures. In the event of any questions, please contact your purchasing source for proper maintenance procedures.**

Return Authorization NO _____ Account Number _____

Company Name _____

Company Address _____

Technical Contact _____ Tel _____ Fax _____

E-MAIL _____

Purchasing Contact _____ Tel _____ Fax _____

E-MAIL _____

Purchase Order No for repair, or Credit Card Number _____

Model Number _____ Model Description _____

Serial / Batch Number _____

Problem encountered – Please supply as much detail as possible

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